

**St. Peter Lutheran Church of Upper Allen Township
130 Nittany Drive
Mechanicsburg PA 17055
717-766-2701**

Memorial Garden Request and Authorization Form

Members of the congregation wishing to use the Memorial Garden must sign a written Authorization Form indicating a knowledge and acceptance of the rules and regulations outlined in this policy.

All arrangements for any use of the memorial garden shall be made at the discretion of the Congregation Council and the Pastor. Consultation with the Pastor is a necessary first step for members wishing to utilize the memorial garden.

Cremated remains shall be scattered or spread. There will be no interment of urns, containers of ashes or burial of ashes. This will be approved by the Congregation Council prior to the scattering or spreading of the cremated ashes.

No personal information shall be attached to those items.

Placement of ashes in the Memorial Garden shall not take place without a properly executed Authorization Form signed by the applicant **or** the legal custodian having full legal authority to authorize scattering or spreading of the decedent's cremated remains.

No applicant or other person may acquire any right to the physical location or appearance of the Memorial Garden. It is part of the agreement that only the Church shall have any property rights to the Memorial Garden.

The Church requires a requisite form be completed and approved with the Pastor's input. Reasonable notice is required prior to all scattering or spreading of ashes and further requires that a designated representative of the Church be present when cremated remains are placed.

The following restrictions apply at all times to the Memorial Garden, and any violations will be removed and discarded:

- No individual memorial structures (sculptures, benches, fountains, etc) will be permitted, prior to review and authorization by the MGC and Pastor for submission to Congregation Council for approval
- No individual plantings for any burial site will be permitted
- No special individual markings, markers, plaques or nameplates and no decorations of any sort may be added at any time

**Form Name: Memorial Garden Request and Authorization Form
Approved: August 16, 2015; September 18, 2016; Revised: March 18, 2017;
Approved: March 19, 2017.**

The policies and procedures and the Authorization Form have been adopted by the Congregation Council of St. Peter Lutheran Church of Upper Allen Township, and can be changed only by subsequent action of that body and the Memorial Garden Committee.

Printed Name of the Applicant (if applicable)

Signature of the Applicant (if applicable)

Date

Printed Name of Legal Representative of the decedent

Signature of Legal Representative of the decedent

Date

Printed Name of Pastor

Signature of Pastor

Date

Printed Name of Congregation Council President

Signature of Congregation Council President

Date