

**St. Peter Lutheran Church
130 Nittany Drive
Mechanicsburg PA 17055
717-766-2701**

Protocol Committee Guidelines

The operation of St. Peter Lutheran Church is governed by policies for each organizational entity from the Pastor and Congregation Council down to various committees. Each committee also has processes that govern their activities that describe the role in the organizational unit.

The committee will develop, review and revise, as needed, any and all policies, procedures, manuals and/or guidelines. All documents will go through the Protocol Committee for their review. After each member on the committee has reviewed and revised, if needed, the specific document the amended document will then be reviewed and approved by congregation council. All documents will be reviewed and approved by congregation council on an annual basis. The committee will consist of 4 to 5 members. The lead of this committee shall be the Congregation Council Communication Chair.